



Student Leave of Absences

A leave of absence may be approved for one year. Students who do not return at the end of an approved leave will be need to re-apply for admissions. While you are on a Leave of Absence, the use of all DMGS facilities is suspended. The enrollment status of a student on Leave of Absence will be reported to lenders and loan servicing entities as “not attending”.

If you have a student loan, you are advised to contact your lender for information about your rights and responsibilities regarding repayment.

Name and Full Local Address (below)	Date:
	Phone:
	Email:
	Degree:

Reason for Leave:

- Academic
- Financial
- Medical
- Personal
- Choose not to disclose

Student Signature _____ Date _____

Faculty Advisor _____ Date _____

Do not write below this line:

- Processed By Office of Registrar _____ Date _____